



AGENDA

Project Name: Remedial Investigation/Feasibility Study (RI/FS), Former Camp Croft, Spartanburg, South Carolina

Date of Meeting: 16 March 2011

Time of Meeting: 8:30 am – 4:30 pm

Attendees:

1. Shawn Boone, USACE, Charleston
2. Spencer O'Neal, USAESCH
3. Teresa Carpenter USAESCH
4. Jason Shiflet, ZAPATA
5. Michael Winningham, ZAPATA
6. Suzy Cantor-McKinney, ZAPATA
7. Jeff Schwalm, ZAPATA
8. Susan Byrd, SC DHEC
9. South Carolina Parks and Recreation (tentative)
10. Croft State Natural Area (tentative)

Purpose of Meeting:

The purpose of this meeting is to establish the TPP team and to begin the TPP process for the Remedial Investigation/Feasibility Study at the former Camp Croft FUDS. Zapata Incorporated (ZAPATA) has developed Pre-Work Plans based on a technical proposal submitted to the United States Army Engineering and Support Center, Huntsville (USAESCH) in response to a Performance Work Statement dated 02 December 2010. Proposed meeting goals and discussion topics are provided below.



Meeting Goals:

1. Assemble and introduce the TPP team
2. Clarify the general RI/FS process
3. Obtain consensus on the project objectives
4. Facilitate the evaluation of potential data gaps from existing documents
5. Refine the preliminary CSM
6. Determine data requirements to achieve project objectives
7. Establish RI DQOs
8. Complete the initial TPP process such that Work Plans can be developed

Discussion Topics:

1. Opening Remark and introductions
2. Review agenda goals
3. Brief review of RI/FS process
4. Discuss the preliminary Conceptual Site Model
5. Complete TPP Worksheets (from Interim Guidance Document 01-02)
6. Discuss data collection strategies
7. Closing Remarks



Action Items (note responsible party and proposed due date):

Responsible Party	Target Due Date	Action