

**FINAL**  
**Restoration Advisory Board (RAB) Work Plan**

Former Camp Croft  
Spartanburg, South Carolina

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April 2013

DERP-FUDS Project No. I04SC001603  
Contract No.:W912DY-10-D0025  
Delivery Order No.: 0012

***PREPARED FOR:***



**U.S. Army Corps of Engineers, Huntsville Center**  
U.S. Army Engineering and Support Center  
4820 University Square  
Huntsville, Alabama 35894-1822

**Geographical District:**

Charleston



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Jen Dottorelli  
PIKA-PIRNIE JV Team Support Lead



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Patrick Shirley, P.G.  
PIKA-PIRNIE JV Team Project Manager

**FINAL  
Restoration Advisory Board  
(RAB) Work Plan**

Former Camp Croft  
Spartanburg, South Carolina

Prepared for:  
U.S. Army Corps of Engineers,  
Huntsville Center

Prepared by:  
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Our Reference:  
DERP-FUDS Project No. I04SC001603  
Contract No.: W912DY-10-D0025  
Delivery Order No.: 0012

Date:  
April 2013

*The views, opinions, and/or findings contained in this report are those of the author(s) and should not be construed as an official Department of the Army position, policy, or decision, unless so designated by other documentation.*

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### Acronyms and Abbreviations

CIF	Community Interest Form
DERP	Defense Environmental Restoration Program
DID	Data Item Description
EE/CA	Engineering Evaluations/Cost Analyses
EP	Engineer Pamphlet
FUDS	Formerly Used Defense Site
MR	Munitions Response
OOU	Ordnance Operable Unit
PIKA	PIKA International, Inc.
PIKA-PIRNIE JV Team	PIKA International, Inc. (PIKA)/Malcolm Pirnie, Inc. (Pirnie) Joint Venture (JV), LLC
Pirnie	Malcolm Pirnie, Inc.
PWS	Performance Work Statement
QCP	Quality Control Plan
RAB	Restoration Advisory Board
USACE	United States Army Corps of Engineers
USAESCH	United States Army Engineering and Support Center, Huntsville
WERS	Worldwide Environmental Remediation Services



## **1. Introduction**

In accordance with the Performance Work Statement (PWS) dated July 2, 2012 (USACE 2012b) (Appendix A), the PIKA International, Inc. (PIKA)/Malcolm Pirnie, Inc. (Pirnie) Joint Venture (JV), LLC (the PIKA-PIRNIE JV Team) has developed this Restoration Advisory Board (RAB) Work Plan to document support services to maintain the existing RAB for the Former Camp Croft in Spartanburg, South Carolina. This document was prepared under the Worldwide Environmental Remediation Services (WERS) Contract Number W912DY-10-D0025, Delivery Order Number 0012, administered by the United States Army Engineering and Support Center, Huntsville (USAESCH) (USACE 2012a) in accordance with the PWS and all applicable United States Army Corps of Engineers (USACE) guidance, Data Item Description (DID) WERS-001.01, Formerly Used Defense Site (FUDS) Public Involvement Toolkit, and Engineer Pamphlet (EP) 200-3-1 (USACE 2011).

### **1.1 Purpose**

The RAB was established as a forum for discussion and exchange of information between USACE, state and local regulators, and the community about Munitions Response (MR) activities scheduled for the Former Camp Croft. The RAB provides an opportunity for the stakeholder to have a voice and actively participate in the review of technical documents, progress of removal activities, and provide individual advice to the decision-makers regarding restoration activities.

The RAB was established in accordance with the Department of Defense RAB Implementation Guidelines and the FUDS RAB Execution and Implementation Requirements, in accordance with EP 1110-3-8, *Public Participation in the Defense Environmental Restoration Program (DERP) for FUDS* (USACE 2004).

### **1.2 Scope**

The PIKA-PIRNIE JV Team has been tasked under the PWS to manage and execute the ongoing RAB for the Former Camp Croft. This RAB Work Plan provides a detailed description of the management approach and execution of the RAB.

The PIKA-PIRNIE JV Team will provide personnel to manage, support, and execute the Former Camp Croft RAB for three years, based on the Task Order period of performance. The level of effort required to support and advise the RAB will be driven by the height of public interest, the complexity and number of issues raised by the MR



process, the level of support and independent review and guidance requested by the RAB members, the occurrence of accidents at the site, safety concerns, and factors that cannot be anticipated.

The PIKA-PIRNIE JV Team responsibilities will include:

- Conduct quarterly RAB meetings at convenient times and in a location in the vicinity of the Former Camp Croft;
- Prepare agenda, presentation, and briefing of RAB meetings;
- Prepare RAB meeting minutes;
- Provide Monthly Status Reports;
- Maintain the project schedule;
- Monitor public publications and information relevant to the project;
- Issuance of public notices and invitations to concerned parties; and
- Maintain an electronic data repository in the form of a project website.

### **1.3 Site Description and Background**

Camp Croft was established as a World War II Army Infantry Replacement Training Center on January 10, 1941. The camp consisted of two general areas that included a series of firing ranges and a troop housing area with attached administrative headquarters. The Former Camp Croft is located approximately five miles southeast of Spartanburg, South Carolina, and encompasses approximately 19,045 acres. A portion of the former training facility is currently used as Croft State Park, operated by the State of South Carolina. There are also residential, recreational, industrial, and commercial areas within the boundary of the Former Camp Croft.

#### **1.3.1 Munitions Response Activities**

The following MR activities have occurred since the inception of the Community Relations Program at the Former Camp Croft. Two Engineering Evaluations/Cost Analyses (EE/CA) have been completed for the Former Camp Croft. Areas of investigation are divided into smaller, manageable areas referred to as ordnance operable units (OOUs). Munitions removal has occurred at OOU3 and OOU6 per the recommendations of the EE/CA and subsequent Action Memoranda.



## Restoration Advisory Board Work Plan

Former Camp Croft  
Spartanburg, South Carolina

- Phase I – January 1996
- Action Memorandum dated February 1996
- Phase II – January 1998
- Phase I Removal Actions in Wedgewood 1996-1997
- Action Memorandum dated March 1999
- Munitions Clearance at OOU6 1998-1999
- Phase II Removal Actions in Wedgewood 1999-2000, 2005-2006

### 1.4 Work Plan Organization

This RAB Work Plan consists of the following sections and guidance documents, provided as appendices:

1. **Introduction** – Section 1 presents the purpose of the report, scope, site description and background, and the report organization.
2. **Technical Management Approach** – Section 2 presents the technical approach for managing and executing the RAB for the Former Camp Croft.
3. **Quality Control Plan** – Section 3 presents the organization, guidelines, and uniform procedures to be followed by the Project Team associated with the completion of RAB support for the Former Camp Croft.
4. **References** – Section 4 lists the references used in this document.

#### Appendices:

- A. Performance Work Statement, dated July 2, 2012
- B. Project Schedule



## **2. Technical Management Approach**

The PIKA-PIRNIE JV Team will provide all logistical support for the Former Camp Croft RAB. The RAB will meet on a quarterly basis at a location in proximity to Croft State Natural Area to facilitate attendance. The PIKA-PIRNIE JV Team will notify the community and RAB members of each scheduled meeting approximately two weeks prior via the following:

- Mailed meeting reminder cards;
- Paid advertisements of the meetings in the local newspapers;
- Public notices; and
- Posting on the Former Camp Croft website.

The mailing list will continually be updated with addresses of meeting attendees and notifications of interested parties via word-of-mouth. The PIKA-PIRNIE JV Team will coordinate all meeting logistics, including development of an agenda and an opportunity for an on-site RAB rehearsal prior to the meeting and in coordination with the RAB Chair and USACE. The PIKA-PIRNIE JV Team will also secure a meeting facility that is handicapped accessible and satisfies all audio-visual requirements.

### **2.1 RAB Members**

At the completion of the current RAB term (April 2011-2013), Community Interest Forms (CIFs) will be distributed to individuals interested in being considered for the next RAB and will be made available for the general public at the Spartanburg County Public Library. RAB selection will be in accordance with EP 1110-3-8, *Public Participation in the DERP for FUDS* (USACE 2011).

The following process will be followed for solicitation of new RAB members at the completion of their term, which is currently two years. The RAB will be comprised of representatives from federal, state, and local government agencies, and members of the local community. Membership will reflect the composition of the community near the Former Camp Croft and diverse local interests.

The PIKA-PIRNIE JV Team will make an effort to draw a diverse membership from the local business community, local medical community, residents and owners of property on or near the Former Camp Croft, public interest groups, local government, and religious and educational institutions.





RAB members will serve as a conduit for information flow to and from the community. They will be asked to review a variety of information concerning the site restoration, including draft and final technical documents, proposed and final plans, status reports, and consultants' reports. The members will be responsible for reviewing this material and providing comments and input at the RAB meetings.

## **2.2 Project Management**

The PIKA-PIRNIE JV Team Project Manager, Mr. Patrick Shirley, will be responsible for developing project schedules and budgets, and ensuring that all deliverables satisfy project requirements and are conducted in accordance with applicable DIDs. Mr. Shirley will be supported by in-house Information Technology personnel for maintaining the website and electronic data repository and Support Leads for assistance with RAB meetings and deliverables. A list of project personnel is provided below.

<b>PIKA-PIRNIE JV Team</b>	
<b>Title</b>	<b>Name</b>
Project Manager	Patrick Shirley
Support Lead	Jen Dottorelli
Support Lead	Heather Kirlin
Website Lead	Julee Jaeger

## **2.3 Project Schedule**

A schedule has been prepared to show the anticipated timeframe necessary to complete tasks associated with the Former Camp Croft project. The proposed project schedule is provided in Appendix B. Updates of the schedule will be provided as part of the Monthly Status Reports to document the current status of the project and to identify the current dates for completion of remaining tasks.

## **2.4 Data Repository/Project Website**

The existing Former Camp Croft website and electronic data repository domain will be transferred to the PIKA-PIRNIE JV Team server host in October 2012. The website and electronic data repository will be managed and modified by the PIKA-PIRNIE JV Team as necessary to provide quality information to the Former Camp Croft community, as well as the USACE. Management of the website will include publishing webpages, monitor site usage statistics, providing a site feedback option, and publishing informational documents (e.g., RAB meeting minutes/report). Backup of the website will be completed on a nightly basis.



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The public will be able to readily view the history of the Former Camp Croft, the schedules for upcoming meetings, meeting transcripts and minutes, and electronic data repository. At the conclusion of the period of performance, a back-up of all RAB data will be created for distribution to the USACE.

Former Camp Croft documents will also be added to the information repository at the Spartanburg County Public Library.

### 2.5 Public Publications and Correspondence

The PIKA-PIRNIE JV Team will subscribe to, and routinely review local newspapers for relevant project-related articles. Articles will be posted to the Former Camp Croft website and forwarded to the USACE for their files. Inquiries from members of the community will be coordinated through the USAESCH and USACE, Charleston District in accordance with DID MR-055, *Telephone Conversations/Correspondence Records* (USACE 2003a). These records will be prepared for each conversation and maintained as part of the project file. Mailing lists will be routinely updated for accurate and timely meeting notifications.

### 2.6 RAB Meeting Report

A transcriber will be present at each RAB meeting. Transcripts will be posted on the Former Camp Croft website and copies will be provided to the USAESCH and USACE, Charleston District in accordance with DID MR-045, *Report/Minutes, Record of Meeting* (USACE 2003b).

### 2.7 Project Reporting

The Project Manager will report activities completed during the reporting period, as well as schedule and budget compliance to the USAESCH, on a monthly basis (Monthly Status Report). This report will also provide a list of significant actions and events for the next reporting period to enable the USAESCH and USACE, Charleston District Project Managers to remain proactively engaged as necessary in the Former Camp Croft RAB.

In addition, electronic data repository files will be provided to the USAESCH on a quarterly basis as a CD/DVD.



### **3. Quality Control Plan (QCP)**

The primary objective of the QCP is to establish the framework required to facilitate meeting the USACEs project goals of managing and executing the RAB for the Former Camp Croft.

#### **3.1 Communications**

Only those individuals assigned to this project, as defined in this manual, will communicate with representatives of the USACE. All communications must be through proper channels as defined in the project organization chart. Communications of an official nature must be written, clear, direct, and professional.

#### **3.2 Written Materials**

Written materials prepared for public dissemination will be reviewed for format, content, accuracy, and grammar. After a review has been conducted, all material prepared for public consumption will be submitted to the USAESCH and USACE, Charleston District for concurrence prior to release.

#### **3.3 Electronic Data Repository and Website Maintenance**

The QC process for website maintenance and data upload includes various protocols to ensure data integrity and completeness. The Former Camp Croft website will be hosted 24 hours per day/7 days per week. The hosting server will be continuously monitored to verify correct operation.

The PIKA-PIRNIE JV Team will maintain a public-facing *live* website. In the website maintenance process, the PIKA-PIRNIE JV Team also builds a *development* website for client review. Updated pages will be posted to the *development* website, evaluated for layout, linking, and editorial content, and then sent to the client for review. Once approved by the client, the pages will be posted to the *live* website where the general public will be able to access the information.

Only information which has been approved for public use and provided by the USAESCH will be posted to the website. All documentation is subject to rigorous examination for accuracy prior to being uploaded. Web pages will be evaluated with each update to ensure that all links throughout the site are complete.



### **3.4 Control of Documents and Records**

The PIKA-PIRNIE JV Team Support Lead is responsible for receiving, date stamping, distributing, logging, filing, indexing for retrieval, and archiving all project documents for project use and historical purposes as they pertain to the PIKA-PIRNIE JV Team's internal filing system.

## Restoration Advisory Board Work Plan

Former Camp Croft  
Spartanburg, South Carolina

### 4. References

USACE 2003a. DID MR-055, *Telephone Conversations/Correspondence Records*.  
December 1.

USACE 2003b. DID MR-045, *Report/Minutes, Record of Meeting*. December 1.

USACE 2004. EP 1110-3-8, *Public Participation in the Defense Environmental Restoration  
Program (DERP) for Formerly Used Defense Sites (FUDS)*. April 9.

USACE 2011. EP 200-3-1 *Public Participation Requirements for Defense Environmental  
Restoration Program (DERP)*. September 30.

USACE 2012a. WERS Contract No. W912DY-10-D-0025, Delivery Order No. 0012.  
*Restoration Advisory Board, Former Camp Croft, Spartanburg, SC*. August 31.

USACE 2012b. *Performance Work Statement, Restoration Advisory Board (RAB) Support,  
Former Camp Croft, Spartanburg, SC, Project No. I04SC001603*. July 2.



## **Appendix A**

Performance Work Statement, dated  
July 2, 2012



**ORDER FOR SUPPLIES OR SERVICES**

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. W912DY-10-D-0025	2. DELIVERY ORDER/ CALL NO. 0012	3. DATE OF ORDER/CALL (YYYYMMDD) 2012 Aug 31	4. REQ./ PURCH. REQUEST NO. W31RYO22337572	5. PRIORITY
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6. ISSUED BY US ARMY ENGINEERING & SUPPORT CENTER HUNTSVILLE ENGINEERING & SUPPORT CENTER P.O. BOX 1600 HUNTSVILLE AL 35807-4301	CODE W912DY	7. ADMINISTERED BY (if other than 6)  <b>SEE ITEM 6</b>	CODE	8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER  (See Schedule if other)
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9. CONTRACTOR PIKA-PIRNIE JV, LLC SHAHRUKH KANGA NAME AND ADDRESS 12723 CAPRICORN ST STE 500 STAFFORD TX 77477-4104	CODE 4MTR0	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED	12. DISCOUNT TERMS Net 30 Days
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15					

14. SHIP TO US ARMY ENGINEERING & SUPPORT CENTER 4820 UNIVERSITY SQ. HUNTSVILLE AL 35816-1822	CODE DACA87	15. PAYMENT WILL BE MADE BY US ARMY ENG & SUP CENTER - FINANCE OFFIC US ARMY CORPS OF ENGRS FINANCE CTR 5722 INTEGRITY DRIVE MILLINGTON TN 38054-5005	CODE 964145	<b>MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.</b>
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

PIKA-PIRNIE JV, LLC		Shahrukh Kanga, Program Officer	08/31/2012
NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)

If this box is marked, supplier must sign Acceptance and return the following number of copies: **1**

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  
**See Schedule**

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
<b>SEE SCHEDULE</b>					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA TEL: 256-895-1346 EMAIL: John.A.Cominotto@usace.army.mil BY: JOHN A. COMINOTTO		25. TOTAL \$129,122.00
			26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN  
 INSPECTED     RECEIVED     ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------------------	---

e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
f. TELEPHONE NUMBER	g. E-MAIL ADDRESS		31. PAYMENT <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL
			32. PAID BY
			33. AMOUNT VERIFIED CORRECT FOR

<b>36. I certify this account is correct and proper for payment.</b>			
a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		
			34. CHECK NUMBER
			35. BILL OF LADING NO.

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001		1	Lump Sum	\$6,227.00	\$6,227.00
EXERCISED OPTION	RAB WORK PLAN/QASP FFP TASK 1 IN ACCORDANCE WITH THE PERFORMANCE WORK STATEMENT DATED 02 JULY 2012. FOB: Destination MILSTRIP: W31RYO22337572 PURCHASE REQUEST NUMBER: W31RYO22337572				
				MAX NET AMT	\$6,227.00
	ACRN AA CIN: W31RYO223375720001				\$6,227.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0002		1	Lump Sum	\$45,145.00	\$45,145.00
EXERCISED OPTION	RAB FFP TASK 2 IN ACCORDANCE WITH THE PERFORMANCE WORK STATEMENT DATED 02 JULY 2012. FOB: Destination PURCHASE REQUEST NUMBER: W31RYO22337572				
				MAX NET AMT	\$45,145.00
	ACRN AA CIN: W31RYO223375720002				\$45,145.00



ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003		1	Lump Sum	\$38,875.00	\$38,875.00
EXERCISED OPTION	RAB YEAR 2 FFP TASK 1 IN ACCORDANCE WITH THE PERFORMANCE WORK STATEMENT DATED 02 JULY 2012. FOB: Destination PURCHASE REQUEST NUMBER: W31RYO22337572				
				MAX NET AMT	\$38,875.00
	ACRN AA				\$38,875.00
	CIN: W31RYO223375720003				

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		1	Lump Sum	\$38,875.00	\$38,875.00
EXERCISED OPTION	RAB YEAR 3 FFP TASK 1 IN ACCORDANCE WITH THE PERFORMANCE WORK STATEMENT DATED 02 JULY 2012. FOB: Destination PURCHASE REQUEST NUMBER: W31RYO22337572				
				MAX NET AMT	\$38,875.00
	ACRN AA				\$38,875.00
	CIN: W31RYO223375720004				

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		1	Lump Sum	\$8,328.00	\$8,328.00
OPTION	ADDITIONAL QUARTERLY MEETING FFP FOB: Destination				
				MAX NET AMT	\$8,328.00

TASK TABLE

TASK TABLE  
W912DY-10-D-0025  
TASK ORDER 0012

CAMP CROFT RESTORATION ADVISORY BOARD (RAB)				
TASK/TITLE	QTY	UNIT	PRICE	TOTAL
RAB WORK PLAN/QASP, (FFP)	1	L.S.	\$6,227.00	\$6,227.00
RAB, (FFP/UP)	1	L.S.	\$45,145.00	\$45,145.00
RAB YEAR 2, (FFP/UP)	1	L.S.	\$38,875.00	\$38,875.00
RAB YEAR 3, (FFP/UP)	1	L.S.	\$38,875.00	\$38,875.00
ADDITONAL QUARTERLY MEETING, (FUP)(OPTIONAL)		EA	\$8,328.00	
TOTAL AMOUNT				\$129,122.00

Section C - Descriptions and Specifications

PWS

**PERFORMANCE WORK STATEMENT  
RESTORATION ADVISORY BOARD (RAB) SUPPORT  
FORMER CAMP CROFT  
SPARTANBURG, SC  
PROJECT NO. I04SC001603  
02 JULY 2012**

**1.0 OBJECTIVE:** The Objective of this task order is to provide management, support, and execution of the Former Camp Croft, SC Restoration Advisory Board (RAB). This work is to be performed in accordance with EP 200-3-1 “Engineering and Design - Public Participation in the Defense Environmental Restoration Program (DERP) for Formerly Used Defense Sites (FUDS).”

**2.0 BACKGROUND:**

2.01 Work under this Performance Work Statement (PWS) falls within the Military Munitions Response Program (MMRP) for Camp Croft, a Formerly Used Defense Site (FUDS). The Contractor shall perform all work in compliance with the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and the National Contingency Plan (NCP), 40 CFR Part 300.

2.02 Available Site Specific information will be provided with the request for proposal for contractor review and use via either a designated Internet site or delivery of recorded data on CD/DVD. This information may include but is not limited to general site history, previous investigations and other documentation.

**3.0 GENERAL REQUIREMENTS:**

3.01 **Contractor Methods:** This is a performance based task order. The performance objectives and standards included herein are the basis of the task order requirements. The technical approach and level of effort expended to achieve task order objectives and standards are solely up to the contractor to select and adjust as necessary through the life of the task order. The Government recognizes the contractor’s right to change the technical approach and level of effort from that proposed with the understanding that the contractor shall still meet all project objectives and gain government Quality Assurance acceptance in order to receive payment.

3.02 **Quality monitoring and measurement:** The contractor will be evaluated periodically during performance of this task order to ensure compliance with the proposed and accepted performance goals, regulations, guidance and DIDs, and to document that acceptance criteria (AC), delivery schedule, and the overall completion date are being met. This evaluation will be performed according to a Quality Assurance Surveillance Plan (QASP). A programmatic QASP will be provided by the government as a starting point for the contractor prepared Draft QASP per Task 1. The government will finalize the contractor’s Draft QASP. This final QASP will be supplied to the contractor and used by the government to evaluate the contractor’s performance. Failure to adequately complete any service or submittal to at least a satisfactory level of quality or timeliness may result in a repeat of the work, or a poor performance evaluation, or both.

3.03 **Performance Requirements.** Performance requirements are addressed in each task and summarized in the Performance Requirements Summary (PRS) provided in Attachment A. Performance metrics are provided in Attachment B. If discrepancies or ambiguity exists between the documents, the order of precedence is 1) the Task; 2) Performance Requirements Summary; 3) Performance Metrics

3.04 **Task pricing:** A pricing schedule is provided in Attachment C which will be used as a basis for negotiation of price increase or decrease due to government changes in the specified performance objectives

**3.1 Task 1, Work Plan and QASP (FFP): This is a Firm Fixed Price Task.**

**Objective:** Prepare, submit and gain acceptance of a WP *and QASP* that is a detailed and comprehensive plan covering all aspects of the RAB execution.

Performance Standard: Prepare the WP in accordance with data item description (DID) WERS-001.01, FUDS Public Involvement Toolkit, Denix Website and EP 200-3-1. The contractor shall use the applicable sections of the DID. The contractor shall use the chapters necessary for this task order and contrary to paragraph 2 of the DID the contractor shall not retain the chapter heading nor the declaration for chapters not used. Draft QASP includes requirements in regulations, guidance, DIDs and the Quality Control Plan included in the WP.

AC: Acceptance of WP with one revision. Draft QASP reflects requirements of the WP and the Quality Control Plan (QCP) with one revision required.

Measurement/Monitoring: Review of WP and QASP to verify that the minimum acceptable content has been provided and meets applicable guidance.

Incentives/Disincentives: Satisfactory or greater CPARS rating/poor CPARS rating and/or re-performance of work at contractor's expense.

### **3.2 Task 2, Restoration Advisory Board (FFP): This is a Firm Fixed Price Task (FFP).**

**Objective:** The contractor shall provide all personnel, supplies, accommodations and equipment required to effectively manage and execute the ongoing RAB for the Former Camp Croft.

Performance Standard: This work is to be performed in accordance with EP 200-3-1 "Engineering and Design - Public Participation in the Defense Environmental Restoration Program (DERP) for Formerly Used Defense Sites (FUDS) and FUDS Public Involvement Toolkit and Denix Website". This effort shall include the following services as a minimum: quarterly RAB meetings held in the vicinity of the project site (agenda and presentation/briefing); preparation of RAB meeting minutes; monthly reporting; project scheduling; monitoring public publications and information relevant to the project; issuance of public notices and invitations to concerned parties or those otherwise identified; and a work management plan for this effort. The contractor shall develop and maintain a data repository in the form of a project website for all documentation related to the Camp Croft program. This repository shall include all previous RAB data, studies, correspondence, contract files, Restoration Advisory Board records, and other appropriate documents. The repository shall include electronic copies of all information. These files shall be accessible via the internet to CEHNC, CESAC, CESAD, and the public as defined during system development. The data files shall be provided to US Army Engineering and Support Center, Huntsville on CD/DVD quarterly.

AC: Acceptance of RAB documents (agenda, presentation and briefing of RAB Meeting, RAB meeting minutes, monthly reports, project schedules, public notices and invitations to concerned parties or those otherwise identified) with one revision. Meetings held are organized and requirements are accomplished and conducted in a professional manner. Acceptance of CD/DVD quarterly containing data files pertaining to the repository

Measurement/Monitoring: The final quarterly report and data file deliverables (electronic) constitute completion of the task. A schedule of RAB related events shall be maintained on an internet site accessible by the public, and shall reflect RAB meeting dates, public functions, and other significant events of interest related to the Former Camp Croft.

Incentives/Disincentives: Satisfactory or greater CPARS rating/poor CPARS rating and/or re-performance of work at contractor's expense.

**3.3 Task 3, Restoration Advisory Board, Year 2 (FFP):** Optional  
See Task 1 description.

**3.4 Task 4, Restoration Advisory Board, Year 3 (FFP):** Optional  
See Task 1 description.

## **4.0 SUBMITTALS:**

Even though draft and draft final submittals are requested, the term “draft” shall not reflect upon the quality of the submittal being provided by the Contractor. Submittals shall include all supporting materials including supporting data whether electronic or hardcopy. Submittals not meeting the requirements of referenced guidance or Data Item Descriptions or missing supporting data may be rejected and revised by the contractor at the contractor’s own expense.

**4.01** The Contractor shall deliver the specified number of copies shown in Table 4.2 of each report listed in Table 4-1 to the following addressees (addresses to be verified by Contractor):

US Army Engineering & Support Center, Huntsville  
 Attn: CEHNC-CT-E (Janice Jamar)  
 PO Box 1600  
 Huntsville, AL 35807-4301  
 4820 University Square  
 Huntsville, AL 35816-1822

US Army Engineering & Support Center, Huntsville  
 Attn: CEHNC-OE-DC (Spencer O’Neal) (PM & COR)  
 PO Box 1600  
 Huntsville, AL 35807-4301  
 4820 University Square  
 Huntsville, AL 35816-1822

Commander  
 U.S. Army Corps of Engineers, Charleston District  
 Attn: CESAC-PM-M (Shawn Boone)  
 69A Hagood Ave.  
 Charleston, SC 29403-5107

Contractor to obtain and/or verify addresses.

**4.02 Submittals and Due Dates.**

The Contractor shall submit 1 copy of the entire submittal on a CD with each hard copy of a submittal (Reports, Plans, etc) in accordance with DID WERS-007.01. Hardcopies shall be printed on both sides of the paper whenever possible.

**Table 4-1 List of Submittals**

<b>Submittal</b>	<b>Due Date (Calendar Days)</b>
Meeting minutes for Kickoff phone conference	7 days after Kickoff phone conference
Proposed Schedule	7 days after kickoff conference call
Draft Work Plan	30 days after award
Final Work Plan & Schedule	30 days from comments received
Project Status Report	monthly, with payment request
RAB Meeting Minutes/Report	quarterly, with payment request
Data Repository Files	quarterly, with payment request

**4.3 Submittal Quantities**

Provide the number of submittals shown in Table 4-2 to the addressees given in Section 4.2. No draft documents shall be released to the regulatory community until reviewed by the government. All deliverables except final shall be electronic.

**Table 4-2 Submittal Guidance**

	Draft Documents	Draft Final/Final Documents
KO/COR	1 each	1 each
USAESCH	4	4
SAC	4	4

**4.4 Period of Performance:** The Completion Date for this Task Order is **31 August 2015**.

**5.0 MILESTONE PAYMENTS: (for firm fixed price tasks):** Milestones will be considered met or completed when the required QC documentation has been submitted, QA completed and the submittal and/or product is accepted. Any payment vouchers submitted that do not coincide with the final accepted milestones or do not have the appropriate QC documentation will be rejected. All payments will be made utilizing an agreed upon Payment Milestone Schedule. The Contractor shall provide suggested milestones for payment. Milestones for payment shall be shown on the project schedule.

5.01 The following is a list of potential milestones for payment:

- Final Submittals: upon government acceptance, for example: Final WP
- Meetings: after completion of meetings with government acceptance of meeting minutes, for example: Final PP meeting transcripts.

#### **6.0 REFERENCES:**

6.01 Refer to "Base Contract."

6.02 Data Item Descriptions are available at the following website:  
<http://www.hnd.usace.army.mil/engr/WERS.aspx> .

6.03 Camp Croft Historical Analysis, OCT 2005 (CD)

6.04 RAB Archive Database (CD/DVD)

6.05 Site Specific References

**6.06 Camp Croft Website:** <http://www.campcroft.net/documents.aspx>

**7.0 GENERAL CONDITIONS:** See the Base Contract Section C, Section 10 General Conditions and the following addendums:

7.01 This is a performance based task order. The inclusion of unit prices in the proposal shall in no way be construed to mean that the Government is procuring a specified number of units of any given service.

7.02 Government acceptance of the proposed technical approach and/or price does not relieve the Contractor from full responsibility for the viability, productivity, and efficiency of the approach used to meet the performance requirements of the PWS at the price proposed. The task order is for the provision of services that ultimately meet the performance requirements of this task. If the contractor must adjust its technical approach to include more preparation than anticipated in order to achieve the proposed performance goal then the contractor will do so with no change in task order price.

7.03 If the Government at its sole discretion chooses to modify the performance standard the parties to this task order will assess the impact on the estimated amount of effort required to achieve the new performance standards and will negotiate a price adjustment based upon the unit prices providing as price proposal supporting documentation (See Attachment D).

7.04 The Contractor attests that it applied due diligence in the research and development of its proposal has priced reasonable estimates of the associated risks into the price. The Contractor accepts full and sole responsibility for

identifying and considering all factors that may affect the cost to execute the work. The act of signing this task order signifies that the Contractor has been given ample opportunity to assess the conditions under which the work will be performed and the Contractor either fully understands those conditions or has factored the risk into the price. 7.05 The Government provided the Contractor with historical documents and documents from previous site activities. The Contractor attests it interpreted the data utilizing an experienced understanding of how the data of this type is collected, analyzed, interpreted, and presented.

## **8.0 ARMY CONTRACTOR MANPOWER REPORTING:**

### 8.1 Implementation.

8.1.1 The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report contractor manpower information (including subcontractor manpower information) required for performance of this contract. The contractor shall submit all the information required in the format specified at the following web address: <https://cmra.army.mil/default.aspx>

8.1.2 The Contractors shall fill in the required information on the website, fields are shown below:

- Contract Number
- Delivery Order Number (if applicable)
- Task Order Number (if applicable)
- Requiring Activity Unit Identification Code (UIC)
- Command
- Contractor Contact Information
- Federal Service Code (FSC)
- Direct Labor Hours
- Direct Labor Dollars
- Location Information (where contractor and subcontractors (if applicable) performed the services)

8.1.3 Reporting period will be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 15 October of each calendar year.

8.1.4 If your particular contract crosses fiscal years, 2 entries must be made to capture the data for the contract period; for example if the contract start date is 1 January 2007 and ends 31 December 2007, the data for the period from 1 January 2007 through 30 September 2007 shall be entered not later than 15 October 2007 and the period 1 October 2007 through 31 December 2007 shall be entered not later than 15 January 2008.

**Attachment A**

**Performance Requirements Summary**

.1 The Contractor shall meet the following performance requirements. Performance requirements are addressed in each task and summarized in the following Performance Requirements Summary. If discrepancies or ambiguity exists between the documents, the order of precedence is 1) the Task; 2) Performance Requirements Summary; 3) Performance Metrics

**Table A-1 Performance Requirements Summary**

<b>Task Application</b>	<b>Objective</b>	<b>Performance Standard</b>	<b>Minimum Acceptable Criteria</b>	<b>Measurement / Monitoring</b>	<b>Incentive/ Disincentive</b>
1	Prepare, submit and gain acceptance of a WP that is a detailed and comprehensive plan covering <u>all</u> aspects of the RAB execution.	Prepare the WP in accordance with data item description (DID) WERS-001.01, FUDS Public Involvement Toolkit, Denix Website and EP 200-3-1. The contractor shall use the applicable sections of the DID. The contractor shall use the chapters necessary for this task order and contrary to paragraph 2 of the DID the contractor shall not retain the chapter heading nor the declaration for chapters not used. Draft QASP includes requirements in regulations, guidance, DIDs and the Quality Control Plan included in the WP.	Acceptance of WP with one revision. Draft QASP reflects requirements of the WP and the Quality Control Plan (QCP) with one revision required.	Review of WP and QASP to verify that the minimum acceptable content has been provided and meets applicable guidance.	Satisfactory or greater Contractor Performance Assessment Reporting System (CPARS) rating/poor CPARS rating and/or re-performance of work at contractor's expense.
2	The contractor shall provide all personnel, supplies, accommodations and equipment required to effectively	This work is to be performed in accordance with EP 200-3-1 "Engineering and Design - Public Participation in the Defense Environmental	Acceptance of RAB documents (agenda, presentation and briefing of RAB Meeting, RAB meeting minutes, monthly reports, project schedules, public notices and	The final quarterly report and data file deliverables (electronic) constitute completion of the task. A schedule of RAB related	Satisfactory or greater CPARS rating/poor CPARS rating and/or re-performance of work at contractor's expense.



	<p>manage and execute the ongoing RAB for the Former Camp Croft.</p>	<p>Restoration Program (DERP) for Formerly Used Defense Sites (FUDS) Public Involvement Toolkit and Denix Website". This effort shall include the following services as a minimum: quarterly RAB meetings held in the vicinity of the project site (agenda and presentation/briefing) ; preparation of RAB meeting minutes; monthly reporting; project scheduling; monitoring public publications and information relevant to the project; issuance of public notices and invitations to concerned parties or those otherwise identified; and a work management plan for this effort. The contractor shall develop and maintain a data repository in the form of a project website for all documentation related to the Camp Croft program. This repository shall include all previous RAB data, studies, correspondence, contract files, Restoration Advisory Board records, and other appropriate documents. The repository shall include electronic copies of all information. These files shall be accessible via the internet to CEHNC,</p>	<p>invitations to concerned parties or those otherwise identified) with one revision. Meetings held are organized and requirements are accomplished and conducted in a professional manner. Acceptance of CD/DVD quarterly containing data files pertaining to the repository</p>	<p>events shall be maintained on an internet site accessible by the public, and shall reflect RAB meeting dates, public functions, and other significant events of interest related to the Former Camp Croft.</p>	
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		CESAC, CESAD, and the public as defined during system development. The data files shall be provided to US Army Engineering and Support Center, Huntsville on CD/DVD quarterly.			
3	The contractor shall provide all personnel, supplies, accommodations and equipment required to effectively manage and execute the ongoing RAB for the Former Camp Croft.	This work is to be performed in accordance with EP 200-3-1 "Engineering and Design - Public Participation in the Defense Environmental Restoration Program (DERP) for Formerly Used Defense Sites (FUDS) and FUDS Public Involvement Toolkit and Denix". This effort shall include the following services as a minimum: quarterly RAB meetings held in the vicinity of the project site (agenda and presentation/briefing); preparation of RAB meeting minutes; monthly reporting; project scheduling; monitoring public publications and information relevant to the project; issuance of public notices and invitations to concerned parties or those otherwise identified; and a work management plan for this effort. The contractor shall develop and maintain a data repository in the form of a project website for all	Acceptance of RAB documents (agenda, presentation and briefing of RAB Meeting, RAB meeting minutes, monthly reports, project schedules, public notices and invitations to concerned parties or those otherwise identified) with one revision. Meetings held are organized and requirements are accomplished and conducted in a professional manner. Acceptance of CD/DVD quarterly containing data files pertaining to the repository	The final quarterly report and data file deliverables (electronic) constitute completion of the task. A schedule of RAB related events shall be maintained on an internet site accessible by the public, and shall reflect RAB meeting dates, public functions, and other significant events of interest related to the Former Camp Croft.	Satisfactory or greater Contractor Performance Assessment Reporting System (CPARS) rating/poor CPARS rating and/or re-performance of work at contractor's expense.

		documentation related to the Camp Croft program. This repository shall include all previous RAB data, studies, correspondence, contract files, Restoration Advisory Board records, and other appropriate documents. The repository shall include electronic copies of all information. These files shall be accessible via the internet to CEHNC, CESAC, CESAD, and the public as defined during system development. The data files shall be provided to US Army Engineering and Support Center, Huntsville on CD/DVD quarterly.			
4	The contractor shall provide all personnel, supplies, accommodations and equipment required to effectively manage and execute the ongoing RAB for the Former Camp Croft.	This work is to be performed in accordance with EP 200-3-1 "Engineering and Design - Public Participation in the Defense Environmental Restoration Program (DERP) for Formerly Used Defense Sites (FUDS) Public Involvement Toolkit and Denix Website". This effort shall include the following services as a minimum: quarterly RAB meetings held in the vicinity of the project site (agenda and presentation/briefing) ; preparation of RAB meeting minutes;	Acceptance of RAB documents (agenda, presentation and briefing of RAB Meeting, RAB meeting minutes, monthly reports, project schedules, public notices and invitations to concerned parties or those otherwise identified) with one revision. Meetings held are organized and requirements are accomplished and conducted in a professional manner. Acceptance of CD/DVD quarterly containing data files pertaining to the repository	The final quarterly report and data file deliverables (electronic) constitute completion of the task. A schedule of RAB related events shall be maintained on an internet site accessible by the public, and shall reflect RAB meeting dates, public functions, and other significant events of interest related to the Former Camp Croft.	Satisfactory or greater Contractor Performance Assessment Reporting System (CPARS) rating/poor CPARS rating and/or re-performance of work at contractor's expense.

		<p>monthly reporting; project scheduling; monitoring public publications and information relevant to the project; issuance of public notices and invitations to concerned parties or those otherwise identified; and a work management plan for this effort. The contractor shall develop and maintain a data repository in the form of a project website for all documentation related to the Camp Croft program. This repository shall include all previous RAB data, studies, correspondence, contract files, Restoration Advisory Board records, and other appropriate documents. The repository shall include electronic copies of all information. These files shall be accessible via the internet to CEHNC, CESAC, CESAD, and the public as defined during system development. The data files shall be provided to US Army Engineering and Support Center, Huntsville on CD/DVD quarterly.</p>			
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**Attachment B**  
**PERFORMANCE METRICS**

**B.1 Performance Metrics for Performance Assessment Record (PAR)**

	<b>Exceptional</b>	<b>Very Good</b>	<b>Satisfactory</b>	<b>Marginal</b>	<b>Unsatisfactory</b>
<b>PAR Category: Quality of Product or Service</b>					
<i>Performance indicator: Document reviews</i>					
<i>Draft</i> Plans, Reports, and documents [Plans, documents and reports are considered draft until accepted as final by the Government]	All contract-milestone documents accepted as submitted	No substantive comments (i.e. limited to grammar, spelling, terminology) to any of the documents, but a few exceptions were noted and corrected	Contractor met Acceptance Criteria	One or more documents required revisions to be resubmitted for approval prior to proceeding. Two backchecks were required on one or more documents before original comments were resolved satisfactorily.	One or more documents did not comply with contract requirements, or one or more documents required more than two backchecks before original comments were resolved satisfactorily, or more than one document was rejected.
<i>Performance indicator: Project Execution</i>					
Process Compliance	Zero Corrective Action Requests (CAR) or 948s	{1-2} CARs/948s for non-critical violations to WP requirements	Contractor met Acceptance Criteria	{5-6} CARs/948s for non-critical violations and/or {2} CARs/948 for critical violations	{>6} CARs for non-critical violations and/or {>2} CARs/948s for critical violations, or any unresolved CARs
Project Execution	Zero letters of reprimand, grievances, or formal complaints AND one or more unsolicited letters of commendation		Contractor met Acceptance Criteria	{One} letter of reprimand, grievance or formal complaint that was resolved through negotiation	More than {one} letter of reprimand, grievance or formal complaint that were resolved through negotiation
Task Completion			Contractor met Acceptance Criteria		Final data and QC documentation submitted but not accepted
<b>PAR Category: Schedule</b>					

	<b>Exceptional</b>	<b>Very Good</b>	<b>Satisfactory</b>	<b>Marginal</b>	<b>Unsatisfactory</b>
<b>Performance indicator: Timely completion of tasks</b>					
<i>Final</i> Plans and Reports, project milestones, T.O. invoices	All document submittals and task order milestones and invoices complete and accepted by T.O date, project closed out/final invoice approved ahead of schedule	Project closed out/final invoice accepted ahead of schedule	Project closed out/final invoice accepted on T.O. date	Project closed out/final invoice accepted within 30 calendar days after T.O. date.	Project closed out/final invoice accepted more than 30 calendar days after T.O. date.
Project status reports accurate			Yes		No
<b>Performance indicator: Impacts to schedule</b>					
Impacts caused by Contractor or other causes identified, in writing to HNC CO/ PM, in a timely manner to apply acceptable corrective actions.			Yes		No
<b>PAR Category: Cost Control (Not Applicable for Firm Fixed Price)</b>					
<b>Performance indicator: No unauthorized cost overruns</b>					
Unauthorized cost overruns			No		Yes
Total Project Costs	Total contract invoices less than 98% of T.O. authorized amount	Total contract invoices greater than 98% but less than 99.99% of T.O. authorized amount	Total contract invoices between 99.99% and 100% of T.O. authorized amount	Total contract invoices greater than 100% but less than 105% of T.O. authorized amount	Total contract invoices greater than or equal to 105% of T.O. authorized amount
<b>Performance indicator: Monthly cost report</b>					
Monthly cost reports accurate			Yes		No
<b>Performance indicator: Impacts to cost</b>					
Impacts caused by Contractor or other causes identified, in writing to HNC CO/PM, in a timely manner to apply acceptable corrective actions.			Yes		No
<b>PAR Category: Business Relations</b>					

	<b>Exceptional</b>	<b>Very Good</b>	<b>Satisfactory</b>	<b>Marginal</b>	<b>Unsatisfactory</b>
<b><i>Performance indicator: Met contractual obligations</i></b>					
Corrective Actions taken were timely and effective (Refer to CARs issued to Contractor)			Yes		No
<b><i>Performance indicator: Professional and Ethical Conduct</i></b>					
Meetings and correspondences with Public, project delivery team and other stakeholders	Zero letters of reprimand, grievances, or formal complaints AND one or more unsolicited letters of commendation		Contractor met Acceptance Criteria	One letter of reprimand, grievance or formal complaint that was resolved through negotiation	More than one letter of reprimand, grievance or formal complaint that were resolved through negotiation OR removal of one or more project personnel as a results of a letter of reprimand, grievance or formal complaint.
<b><i>Performance indicator: Customer has overall satisfaction with work performed</i></b>					
Customer survey results for rating period	4.0-5.0	3.0-3.9	2.0-2.9	1.0-1.9	<1.0
<b><i>Performance indicator: Personnel responsive and cooperative</i></b>					
Key personnel responsive, and cooperative	Always		Most Times		Almost Never
<b>PAR Category: Management of Key Personnel and Resources</b>					
<b><i>Performance indicator: Personnel knowledgeable and effective in their areas of responsibility</i></b>					
Personnel assigned to tasks	All personnel proposed by Contractor were assigned to project, some personnel were substituted by higher qualified individuals.		All personnel proposed by Contractor were assigned to project, some personnel were substituted by equally qualified individuals.	All personnel proposed by Contractor were assigned to project, some personnel were substituted by equally qualified individuals, Letter of reprimand received for personnel conduct from HNC.	All personnel proposed by Contractor were assigned to project, some personnel were substituted by lesser qualified individuals or HNC requested, in writing, removal of assigned personnel for poor performance.



	Exceptional	Very Good	Satisfactory	Marginal	Unsatisfactory
<b>Performance indicator: Personnel able to manage resources efficiently</b>					
Instances when resource management had negative impact on project execution	0	1-2	3-4	5-6	>6
<b>PAR Category: Safety</b>					
<b>Performance indicator: Accidents and Violations</b>					
*No Class A Accidents, Contractor at fault	0 No class A accidents IAW AR 385-40	No class A accidents IAW AR 385-40	Contractor met Acceptance Criteria	{<2} non-explosive related Class C accidents, or {1} non-explosive Class B accident, IAW AR 385-10	{1} Any Class A accident IAW AR-385-10, or Any explosive related accident.
*Major safety violations	0 accidents/injuries No safety violations	0 accidents/injuries No safety violations		{2} non-explosive safety violations.	{>1} any violation of procedures for handling, storage, transportation, or use of explosives IAW the WP, and all Federal, State and local laws/ordinances
*Minor safety violations	No safety violations	1 safety violation		{3} safety violations	{>3} safety violations

#### Classes of Accidents:

- **Class A:** Fatality or permanent total disability (Government Civilian, Military Personnel, and/or Contractor), or >\$2,000,000 property damage.

- **Class B:** Permanent partial disability or inpatient hospitalization of 3 or more persons (Government Civilian, Military Personnel, and/or Contractor), \$500,000< \$2,000,000 property damage.

- **Class C:** Lost Workday (Contractor) or Lost Time (Government Civilians), \$50,000< \$500,000 property damage.

- **Class D:** \$2000 < \$50,000 property damage.

\* From Section C of Solicitation Number W912DY-04-R-0003, Amendment 000 W912DY-08-R-0016, Amendment 0007 (may be included but are not limited to these).

*The following guidelines are provided for issuing ratings that are subjective in nature, these ratings will be supported by the weight of evidence documented during the government's surveillance efforts:*

Exceptional: Performance *meets* contractual requirements and *exceeds many* to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with *few minor problems* for which corrective actions taken by the Contractor were *highly effective*.

Very Good: Performance *meets* contractual requirements and *exceeds some* to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with *some minor problems* for which corrective actions taken by the Contractor were *effective*.

Satisfactory: Performance *meets* contractual requirements. The contractual performance of the element or sub-element contains *some minor problems* for which corrective actions taken by the Contractor *appear or were satisfactory*.

Marginal: Performance *does not meet all* contractual requirements. The contractual performance of the element or sub-element being assessed reflects a *serious problem* for which the Contractor has *not yet identified corrective actions*. The Contractor's proposed actions appear only *marginally effective or were not fully implemented*.

Unsatisfactory: Performance *does not meet most* contractual requirements and *recovery is not likely* in a timely manner. The contractual performance of the element or sub-element contains *serious problems* for which the Contractor's corrective actions *appear or were ineffective*.



**Attachment C****Price Spreadsheet**

Firm Fixed Price Lump Sum Prices offered and accepted are the sole basis of this contract. Unit Prices included herein have no bearing on the task order price and are proposed only to provide a basis for determining a fair and reasonable price if the Government in its sole discretion chooses to modify the performance requirements of this task order. This is a performance based task order and the inclusion of unit prices in the proposal shall in no way be construed as the Government procuring a specified number of units of any given service. The contract is for the provision of services that ultimately meet the performance requirements of each task.

<b>Camp Croft RAB</b>				
Task, Title, Type	Qty	Unit	Price	Total
1, RAB Work Plan, FFP	1.0	LS	\$6,227.00	\$6,227.00
2, RAB, FFP/UP	1.0	LS	\$45,145.00	\$45,145.00
3, RAB Year 2, FFP/UP	1.0	LS	\$38,875.00	\$38,875.00
4, RAB Year 3, FFP/UP	1.0	LS	\$38,875.00	\$38,875.00
(Optional) Additional Quarterly Meeting, FUP	1.0	Ea	\$8,328.00	
			<b>Total</b>	<b>\$129,122.00</b>

- Note: Use RSMMeans, most recent version, for applicable unit pricing using applicable location factors.

## Section E - Inspection and Acceptance

## INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	N/A	N/A	N/A	Government
0003	N/A	N/A	N/A	Government
0004	N/A	N/A	N/A	Government
0005	N/A	N/A	N/A	Government

## Section F - Deliveries or Performance

## DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	POP 01-SEP-2012 TO 31-AUG-2013	N/A	US ARMY ENGINEERING & SUPPORT CENTER 4820 UNIVERSITY SQ. HUNTSVILLE AL 35816-1822 256-895-1110 FOB: Destination	DACA87
0002	POP 01-SEP-2012 TO 31-AUG-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	DACA87
0003	POP 01-SEP-2013 TO 31-AUG-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	DACA87
0004	POP 01-SEP-2014 TO 31-AUG-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	DACA87
0005	POP 01-SEP-2012 TO 31-AUG-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	DACA87

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 21220200000 088021 32303H14764930082A000 ENVR 09133

AMOUNT: \$129,122.00

CIN W31RYO223375720001: \$6,227.00

CIN W31RYO223375720002: \$45,145.00

CIN W31RYO223375720003: \$38,875.00

CIN W31RYO223375720004: \$38,875.00

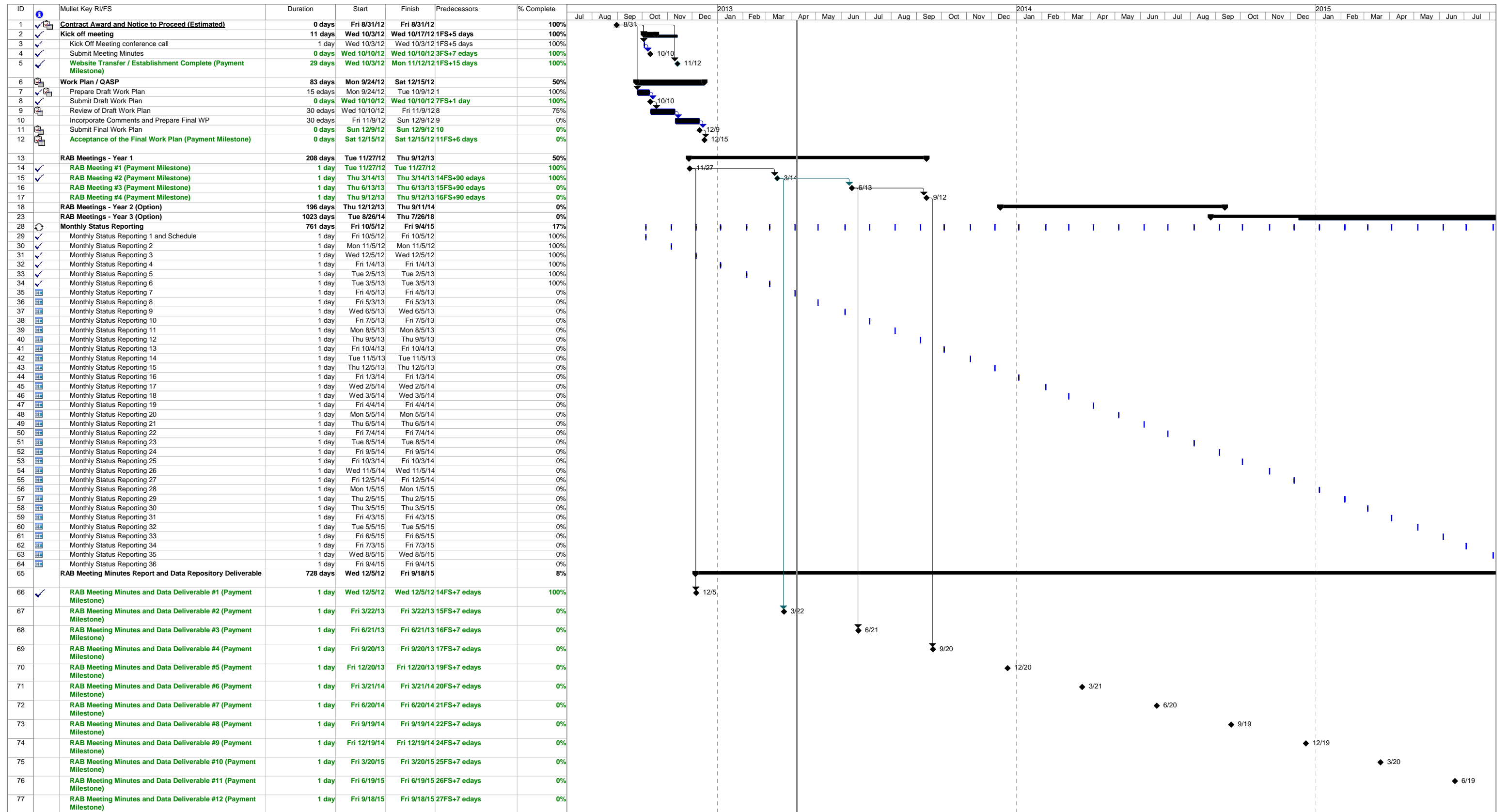
## **Appendix B**

Project Schedule



Contract No. W912DY-10-D0025, DO 0012  
April 2013





Project: Former Camp Croft RAB Supp Date: Mon 4/8/13

Task: [Solid Bar] Milestone: [Diamond] Project Summary: [Arrow] External Milestone: [Thick Arrow] Inactive Milestone: [Dashed Arrow] Manual Task: [Dotted Arrow] Manual Summary Rollup: [Thick Bar] Start-only: [Thin Bar] Progress: [Thin Bar]

Split: [Dotted Line] Summary: [Thick Arrow] External Tasks: [Thin Arrow] Inactive Task: [Dashed Arrow] Inactive Summary: [Dotted Arrow] Duration-only: [Thin Arrow] Manual Summary: [Thick Bar] Finish-only: [Thin Bar] Deadline: [Thick Bar]

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